



BIO-LES Business Development Basics Course
May 15 – 17, 2009

In order to guarantee hotel accommodations we ask that you provide us with the information below, prior to April 15, 2009.

SECTION 1: Key Contact Name E-mail
(Acknowledgement will be sent to key contact ONLY)

Hotel Guest's Last Name First Name

Company/Organization

Address City

State/Province ZIP/Postal Code Country

E-mail Phone Fax

SECTION 2: Hotel Requirements

Completed forms should be either emailed to bio@wyndhamjade.com or faxed to (972) 349-7715.

Sheraton Atlanta
165 Courtland Street
Atlanta, GA 30303

Room Types Available:
Triple (3 people, 2 beds): \$260
Single Room (1 person, 1 bed): \$215
Double Room (2 people, 1 bed): \$235
Double/Double Room (2 people, 2 beds): \$235
Quad (4 people, 2 beds): \$285

Arrival Date Departure Date

\*Special Request
ADA Room Required Audio Visual Mobile
Hotel will try to honor all special requests, however, they cannot be guaranteed.

Comments

I wish to extend my accommodations, at this hotel, so I may attend the 2009 BIO International Convention.
Please contact me if accommodations are NOT available for the 2009 BIO International Convention.

SECTION 3: Payment and Cancellation (Refund) Information

All reservations must be accompanied by a deposit equal to the amount of one night's room rate plus tax (currently 15% and subject to change). Credit cards will be charged at the time reservation is made.

Deposit is refundable if accommodation is canceled at least fourteen (14) days prior to scheduled arrival. Hotel deposit(s) will NOT be refunded if cancellation notice is received thirteen (13) or fewer days prior to arrival.

Payment American Express Visa Master Card Discover

Card Number Exp. Date

Name on Card

SECTION 4: Questions

Contact Wyndham Jade directly at (888) 347-6461 or bio@wyndhamjade.com